



Community-Hosted Activity/Event Plan

UCHealth Northern Colorado Foundation is fortunate for the generosity of so many people and organizations in our community who commit their own time and money to organize a fundraiser in support of our hospitals/clinics. If you are interested in hosting your own event to benefit our programs/services, we welcome the chance to offer you guidance to help make your event a success. Your dedication is an important part of the philanthropic support that adds value to our health care system. In order to maximize the success of your event, please submit this plan at least 30 days prior to your event to: Lyndsey Hertz, Donor Relations Coordinator, 970.237.7408, Lyndsey.Hertz@uchealth.org.

Details	
Group Name	
Contact Person	
Address	
Phone	
Email	
Event Name	
Type: <input type="checkbox"/> Sales Proceeds <input type="checkbox"/> Auction <input type="checkbox"/> Recreational Event (e.g. golf, walk-a-thon) <input type="checkbox"/> Performance <input type="checkbox"/> Other _____	Additional Description/Details:
Date	
Time	
Location	
Expected # of Participants	
How will proceeds be generated	
Percentage of Proceeds Donated	
Program or Service You Wish to Benefit	

Additional Notes: Feel free to attach additional materials to support your plan

STAFF USE ONLY: Let's Partner! Need More Information Staff Initials _____ Date _____